



**DEPARTMENT OF PERSONNEL**  
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**MEMO PERD #04/06**  
January 17, 2006

TO: Department Directors  
Division Administrators  
Agency Personnel Liaisons  
Agency Personnel Representatives  
Pay Clerks

FROM: Jeanne Greene, Director  
Department of Personnel

SUBJECT: Workers' Compensation Travel Leave

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Assembly Bill 58 of the 2005 Legislative Session amended Chapter 616C of NRS. This amendment allows an employee who has returned to work from an absence due to a work-related injury or occupational disease and who must be absent from work to travel more than 50 miles to a subsequent medical appointment, to receive his regular hourly rate for his scheduled work hours when traveling to workers' compensation doctor's appointments. This amendment became effective January 1, 2006.

Agencies should instruct employees who qualify for this type of leave to code the leave event on the employee's timesheet as follows:

UWCTL – Used Workers' Compensation Travel Leave  
UFMWT – Used Family Medical Workers' Compensation Travel Leave

Pay and reports generated from the IFS/HR system will show the corresponding codes:

PWCTL- Paid Workers' Compensation Travel Leave  
PFMWT – Paid Family Medical Workers' Compensation Travel Leave

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January 12, 2006

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Questions or concerns regarding Workers' Compensation Travel Leave should be directed to Tracy Walters, Personnel Analyst, at 775-684-0130 or via email at [twalters@dop.nv.gov](mailto:twalters@dop.nv.gov). Questions regarding the coding of timesheets should be directed to Theresa Conner, Payroll Manager, at 775-687-9091 or via email at [tconner@dop.nv.gov](mailto:tconner@dop.nv.gov).

JG:ss